

EDUCATION

- M.A. (honors), Adult and Continuing Education
Michigan State University, East Lansing: 1987
- B.A., Social Ecology
University of California, Irvine: 1977

EMPLOYMENT

- GRADUATE STUDENT AFFAIRS: 1989-present
Graduate Director: University of California, Irvine

Primary responsibility for administration of Social Sciences and Engineering graduate affairs programs, providing complete range of academic counseling services—entering, supporting and culminating—for prospective, newly-admitted, enrolled and graduating MA and PhD students and alumni.

- DISTANCE LEARNING: 1987-88 & 1980-82
Center Director: University of the South Pacific Extension Services (Nauru & Tuvalu)

Directed external studies programs in two separate island nations in the South Pacific. Coordinated satellite teleconference exchanges designed to supplement printed and audio-taped study materials used by remote, independent learners. Tutored courses in educational measurement and human development.

- ADULT LEARNER SERVICES: 1985-87
Staff Associate: Michigan State University Lifelong Education Programs

Advised adult returning students of academic opportunities and financial options, in person and by telephone. Made appropriate referrals to other University support services. Facilitated use of interactive, computer-assisted career guidance systems and analyzed results.

- INSTRUCTIONAL DESIGN: 1982-85
Course Developer: University of the South Pacific Extension Services (Fiji)

Planned, prepared, produced and evaluated printed and audio-taped study materials for external studies program serving 11 countries in the South Pacific region. Worked individually and with production teams in all aspects of instructional design, creating new courses and revising existing ones.

- RADIO BROADCASTING & PRINT JOURNALISM: 1977-79
Broadcasting Advisor: United States Peace Corps (Tuvalu)

Trained broadcasters and journalists in reporting, news writing, radio program planning and production, and studio technique. Coordinated participation in two international teleconference networks and operated satellite ground terminal in support of pan-Pacific distance learning programs.